



Croydon Shire Council

**Unconfirmed Minutes
Ordinary Meeting 15 May 2025**

Croydon Shire Council



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The meeting commenced at 11:19am.

1. Attendance

Cr TJ Pickering (Chair)

Cr J Evans

Cr W Bing Chew

Cr AL Pickering

Cr LH Pickering

Jacqui Cresswell – Chief Executive Officer

Janette Neander – Records and Administration Officer

2. Attendance by audio link or audio-visual link

Nil.

3. Apologies

Nil.

4. Confirmation of Minutes

Moved Cr LH Pickering
Seconded Cr J Evans

That the minutes of the Ordinary Meeting held 17 April 2025 be confirmed.

All in favour Yes
Resolution No. 01-05/2025

5. Business arising from Minutes of previous meeting.

- Tagalaka Aboriginal Corporation - land encroachments – Ongoing.
- Lot 6 on C35918 - land encroachment into Heritage Park – Referred to Council Solicitors.

6. Officers Reports

6.1 Chief Executive Officer Reports

6.1.1 Council Update

Action Item

CEO to engage the services of a Valuer to come and assess the value of all Council Staff Houses

Moved Cr LH Pickering
Seconded Cr W Bing Chew

That the Council Update for April 2025 be confirmed.

All in favour Yes
Resolution No. 02-05/2025

6.1.2 Closed Business

Moved Cr AL Pickering
Seconded Cr LH Pickering

In accordance with sections 254J (3) (b) € (g) (h) of the *Local Government Regulation 2012* the meeting is closed to the public to discuss awarding of Fuel Tender (RFT14) and Organisational Structure and Salary review.

All in favour Yes
Resolution No. 03-05/2025

Perceived Conflict of Interest

The CEO declared a perceived conflict of interest of Cr J Evans and Cr W Bing Chew in relation to Agenda Item 6.1.2 awarding of Fuel Tender (RFT14) as they are associated with the applicants of the Tenders. Cr J Evans and Cr W Bing Chew agreed and then excused themselves from the discussion and vote on this item.

Attendance

Cr J Evans and Cr W Bing Chew left the room at 12:14pm.

Cr J Evans and Cr W Bing Chew entered the room at 12:17pm.

Moved Cr TJ Pickering
Seconded Cr AL Pickering

The Meeting is open to the public.

All in favour Yes
Resolution No. 04-05/2025

Moved Cr AL Pickering
Seconded Cr LH Pickering

Council accepts the recommendation of the evaluation panel and engage Gulf Gate Roadhouse as the successful tenderer for supply of fuel to Croydon Shire Council.

All in favour – Cr TJ Pickering; Cr LH Pickering; Cr AL Pickering
Resolution No. 05-05/2025

Moved Cr TJ Pickering
Seconded Cr LH Pickering

That pursuant to section 196(1) of the *Local Government Act 2009* (QLS), Council resolves to approve the Organisational Structure, as presented.

All in favour Yes
Resolution No. 06-05/2025

Adjournment

The meeting adjourned for a break at 12:46pm.
The meeting resumed at 12:51pm.

Attendance

Sonya Frost, Tourism and Marketing Manager entered the room at 12:51pm

6.2 Tourism and Marketing Manager Report

6.2.1 Tourism and Marketing Report

Moved Cr J Evans
Seconded Cr AL Pickering

That the Tourism and Marketing Report for April 2025 be received.

All in favour Yes
Resolution No. 07-05/2025

6.3 Community Service Reports

6.3.1 Community Services Reports

Moved Cr J Evans
Seconded Cr W Bing Chew

That the Community Services Report for April 2025 be received.

All in favour Yes
Resolution No. 08-05/2025

6.3.2 Community Services Reports

6.3.2.1 Far North QLD Wildlife Rescue

Moved Cr TJ Pickering
Seconded Cr AL Pickering

That Council approves the Far North QLD Wildlife Rescue Community Grants application request for amount of \$2,117.23 to purchase Lypprard Wombaroo Products for Wallabies.

All in favour Yes
Resolution No. 09-05/2025

6.3.2.2 Tagalaka Aboriginal Corporation

Moved Cr J Evans
Seconded Cr W Bing Chew

That Council approves the Tagalaka Aboriginal Corporation (supporting Cheyenne Pickering) Community Grants application request for amount of \$4,000.00. to host Neuroblastoma Fundraiser Day for Neuroblastoma.

All in favour Yes
Resolution No. 10-05/2025

Attendance

Sonya Frost, Tourism and Marketing Manager left the room at 1:11pm.

Adjournment

The meeting adjourned for lunch at 1:11pm.
The meeting resumed at 1:53pm.

6.3.3 Childcare Report

Moved Cr J Evans
Seconded Cr W Bing Chew

That the Childcare Report for April 2025 be received.

All in favour Yes
Resolution No. 11-05/2025

6.4 Works Managers Report

6.4.1 Works Report

Action Item

CEO to investigate Richmond Road Missing Link section for sealing.

CEO to investigate Council Workers taking Council vehicles home at night.

Moved Cr T Pickering
Seconded Cr LH Pickering

That the Works Report for April 2025 be received.

All in favour Yes
Resolution No. 12-05/2025

6.5 Finance Manager Reports

6.5.1 Croydon Caravan Park

Moved Cr AL Pickering
Seconded Cr J Evans

That the Caravan Park Report for April 2025 be received.

All in favour Yes
Resolution No. 13-05/2025

6.5.2 Finance Report

Moved Cr TJ Pickering
Seconded Cr LH Pickering

That the Finance Report for the period ending 30 April 2025 be received.

All in favour Yes
Resolution No. 13-05/2025

Attendance

Stephen Frost, Business Services Manager entered the room at 2:48pm

6.6 Business Services Manager Reports

6.6.1 Business Services Report

Moved Cr J Evans
Seconded Cr W Bing Chew

That the Business Services Managers Report for April 2025 be received.

All in favour Yes
Resolution No. 14-05/2025

Stephen Frost, Business Services Manager left the room at 3.15pm

8 Matters of which notice has been given.

Nil

9 Business which the Mayor wishes to have considered at the meeting without notice.

Nil

10 Meeting Close

The meeting closed at 3:16pm.

Cr TJ Pickering

Mayor