Croydon Shire Council

Unconfirmed Minutes

Ordinary Meeting 17 September 2026

Contents

The meeting commenced at 11:12am.

1. Attendance

Cr TJ Pickering (Chair)

Cr J Evans

Cr AL Pickering

Cr W Bing Chew

Cr LH Pickering

Jacqui Cresswell – Chief Executive Officer

Janette Neander – Office Manager/Executive Assistant

2. Attendance by audio link or audio-visual link

Moved Cr AL Pickering
Seconded Cr TJ Pickering

That Council approves the attendance of Dan Dixon (Director Infrastructure), Phil Turner (Moray & Agnew Lawyers), and Steve Walker (Hardy Town Planning) via audio link, as required, at the meeting.

All in favour Yes
Resolution No. 01-13/2026

NOTE:

The attendance by audio link for Dan Dixon didn’t occur due to technical issues.
The attendance by audio link for Phil Turner and Steve Walker didn’t occur due to Agenda Items 6.2.1 and Items 6.2.2 being deferred to a future meeting.

3. Apologies

Nil.

4. Confirmation of Minutes

Moved Cr J Evans
Seconded Cr W Bing Chew

That the minutes of the Ordinary Meeting held 20 August 2026 be confirmed.

All in favour Yes
Resolution No. 02-13/2026

Attendance

Owen Hitchings and Chloe Carpenter, Dept Local Gov't, Water & Volunteers, entered the room at 11:18am.

Moved Cr J Evans
Seconded Cr W Bing Chew

That the minutes of the Special Council Meeting held 11 September 2026 be confirmed.

All in favour Yes
Resolution No. 03-13/2026

5. Business arising from Minutes of previous meeting.

Items action from previous Meetings:

- Invitation to Governor General to visit Croydon – email sent by CEO noting to be followed up in November when new Governor General is sworn in.
- TMR Road Shoulder Repairs – Director Infrastructure to update in his report
- Invitation to Emergency Services to attend "Get Ready" Market Day In October have been sent out
- Change to Capex monthly report layout has been updated.
- "Welcome to Croydon" Signs have been installed
- Director Infrastructure is following up on items raised in Cheyenne Earthmoving letter to September Special Meeting

6. Officer's Reports

6.1 Chief Executive Officer Reports

6.1.1 Council Update

Moved Cr AL Pickering
Seconded Cr TJ Pickering

That the Council Update for August 2026 be received.

All in favour Yes
Resolution No. 04-13/2026

6.1.2 Planning Scheme Amendment Project

Moved Cr TJ Pickering
Seconded Cr W Bing Chew

That Council resolves: (a) to note the Update Report No. 3 dated 9 September 2026 as background for the Planning Scheme Amendment Project.
(b) resolve to endorse the Request for Section 18 Notice Report and submit the Report to the Department of State Development Infrastructure and Planning for approval.
(c) the Early Engagement report to be brought back to Council prior to submitting to department.

All in favour Yes
Resolution No. 05-13/2026

6.1.3 Croydon Caravan Park

Moved Cr AL Pickering
Seconded Cr TJ Pickering

That the Croydon Caravan Park Report for August be received.

All in favour Yes
Resolution No. 06-13/2026

6.1.4 Councillor Conference and Meeting Schedule 2026

Noted.

Attendance

Owen Hitchings and Chloe Carpenter, Dept Local Gov't, Water & Volunteers, left the room at 12:28pm.

6.2 Closed Business

Moved Cr J Evans
Seconded Cr AL Pickering

In accordance with Section 254J(3) of the Local Government Regulation 2012 the meeting is closed to the public to discuss Cost Recovery Fees and advice on planning status of he current and proposed use – Wells Plant Hire.

All in favour Yes
Resolution No. 07-13/2026

Moved Cr J Evans Seconded Cr AL Pickering That the Meeting is open to the public at 12:50pm. All in favour Yes Resolution No. 08-13/2026

Declaration of Conflict of Interest

Cr TJ Pickering

I inform the meeting that I have a real Conflict of Interest in Item 6.2.1. due to being a sibling of the involved person in this matter.
I will leave the meeting and not participate in the decision.

Cr LH Pickering

I inform the meeting that I have a real Conflict of Interest in Item 6.2.1. due to being a sibling of the involved person in this matter.
I will leave the meeting and not participate in the decision.

<u>Attendance</u>

Cr TJ Pickering left the room at 12:30pm.
Cr LH Pickering left the room at 12:30pm.

6.2.1 Cost Recovery Fees

Consideration of this matter was deferred to a future meeting due to current sensitivities.

<u>Attendance</u>

Cr TJ Pickering entered the room at 12:50pm.
Cr LH Pickering entered the room at 12:50pm.

Cr TJ Pickering declared he would be leaving the room for the remainder of the meeting due to family circumstances and delegated Cr J Evans to Chair for the remainder of the meeting.

Cr LH Pickering declared he would be leaving the room for the remainder of the meeting due to family circumstances.

<u>Attendance</u>

Cr TJ Pickering left the room at 12:53pm.
Cr LH Pickering left the room at 12:53pm.

Declaration of Conflict of Interest

Cr AL Pickering

I declare a Perceived Conflict of interest in Item 6.2.2 due to being an adjoining landowner to the applicant.
I will manage this by staying in the meeting and not voting.

6.2.2 Advice on Planning Status of Current & Proposed Use – Wells Plant Hire

As a quorum was no longer present, this matter was deferred to a future meeting.

Adjournment

The meeting adjourned for a break at 12:53pm.

The meeting resumed at 1.02pm.

Councillors watched a short video update of the Clara River Crossing Works.

Attendance

Dan Dixon, Director Infrastructure joined the meeting via phone call at 1:17pm.

6.3 Infrastructure Managers Report

6.3.1 Infrastructure Report

Moved Cr AL Pickering Seconded Cr J Evans That the Show Cause Notice from the Special Council Meeting held on 11 September 2026 for RFT22 be deferred due to family medical emergency. All in favour Yes Resolution No. 09-13/2026

Moved Cr AL Pickering Seconded Cr W Bing Chew That the Infrastructure Managers Report for August 2026 be received. All in favour Yes Resolution No. 10-13/2026

Attendance

Dan Dixon, Director Infrastructure completed his phone-in at 1:32pm.

<u>Adjournment</u>

The meeting adjourned for lunch at 1:33pm
The meeting resumed at 2:02pm.

<u>Attendance</u>

Sonya Frost, Director of Community, Tourism and Marketing entered the room at 2:03pm.

6.4 Community, Tourism and Marketing Managers Report

6.4.1 Community, Tourism and Marketing Report

Declaration of Conflict of Interest

Cr J Evans

I declare a Perceived Conflict of interest due to supporting Community Grants applications for the Men’s Shed and Croydon Heritage Preservation Committee in principal, with letters of support, but I don’t stand to lose or gain any benefit and will deal with this by staying in the meeting and not voting.

Moved Cr AL Pickering
Seconded Cr W Bing Chew

The decision for Community Grants Applications for the Croydon Men’s Shed and Croydon Heritage Preservation Committee be delegated to the CEO due to no quorum present.

All in favour Yes
Resolution No. 11-13/2026

Moved Cr AL Pickering
Seconded Cr W Bing Chew

That the Community, Tourism and Marketing Report for August 2026 be received.

All in favour Yes
Resolution No. 12-13/2026

6.4.2 Childcare Report

Moved Cr AL Pickering
Seconded Cr J Evans

That the Childcare Report for August 2026 be received.

All in favour Yes
Resolution No. 13-13/2026

Attendance

Sonya Frost, Director of Community, Tourism and Marketing left the room at 2:26pm.

Attendance

Stephen Frost, Director Corporate Services entered the room at 2:27pm.

6.5 Corporate Services Reports

6.5.1 Finance Report

Moved Cr J Evans
Seconded Cr AL Pickering

That the Finance Report for the period ending 31 August 2026 be received.

All in favour Yes
Resolution No. 14-13/2026

6.5.2 Corporate Services Managers Report

Moved Cr AL Pickering
Seconded Cr W Bing Chew

That the Corporate Services Monthly Report for August 2026 be received

All in favour Yes
Resolution No. 15-13/2026

Attendance

Stephen Frost, Director Corporate Services left the room at 2:39pm.

7. Matters of which notice has been given.

- Road trip of Council roads for Councillors proposed for week commencing 26 November 2026.
  Action Item :CEO to arrange.

8. Business which the Mayor wishes to have considered at the meeting without notice.

Nil.

9. Meeting Close

The meeting closed at 2:44pm.

Cr J Evans

Deputy Mayor