



# **Croydon Shire Council**

**Unconfirmed Minutes  
Ordinary Meeting 21 May 2026**

**Croydon Shire Council**



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The meeting commenced at 9:38am.

## **1. Attendance**

Cr TJ Pickering (Chair)

Cr J Evans

Cr AL Pickering

Cr W Bing Chew

Cr LH Pickering

Stephen Frost – Acting Chief Executive Officer

Janette Neander – Office Manager/Executive Assistant

## **2. Attendance by audio link or audio-visual link**

Nil.

## **3. Apologies**

Nil.

## **4. Confirmation of Minutes**

Moved Cr LH Pickering  
Seconded Cr J Evans

That the minutes of the Ordinary Meeting held 16 April 2026 be confirmed.

All in favour Yes  
Resolution No. 01-07/2026

## **5. Business arising from Minutes of previous meeting.**

Nil

## Declaration of Conflict of Interest

### Cr TJ Pickering

"I declare that I have a prescribed conflict of interest in Item 6, Item 6.1 and Item 6.1.2 (as defined by *Local Government Act 2009* as follows: -

- (i) I and my spouse Leonie Pickering stand to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter.
- (ii) I and my spouse Leonie Pickering stand to gain a benefit or suffer a loss because we submit tenders to Croydon Shire Council under the company name of Pickering Earthmoving Pty Ltd.

I will be dealing with this prescribed conflict of interest by leaving the meeting while this matter is discussed and voted on.

### Cr LH Pickering

"I declare that I have a prescribed conflict of interest in Item 6, Item 6.1.1 & Item 6.1.2 (as defined by *Local Government Act 2009* as follows: -

- (i) I am a sibling to two of the applicants and stand to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter.

"I will be dealing with this prescribed conflict of interest by leaving the meeting while this matter is discussed and voted on.

### Cr AL Pickering

Cr AL Pickering noted a declarable conflict of interest in Item 6, Item 6.1.1 & Item 6.1.2 (as defined by *Local Government Act 2009*) as she is a cousin in-law to two of the applicants but does not stand to gain a benefit or suffer a loss on the outcome of Council's decision on the matter.

Council agrees that Cr AL Pickering does not stand to gain a benefit or suffer a loss depending on the outcome of Council's decision and be permitted to participate in the matter, discuss and vote upon it.

### Attendance

Cr TJ Pickering left the room at 9:39am.

Cr LH Pickering left the room at 9:39am.

## 6. Notice of Intention to Propose a Repeal

Moved Cr W Bing Chew  
Seconded Cr J Evans

Matter was withdrawn

All in favour Yes  
Resolution No. 02-07/2026

Moved Cr AL Pickering  
Seconded Cr W Bing Chew

Matter was withdrawn

All in favour Yes  
Resolution No. 03-07/2026

#### Attendance

Daniel Dixon, Director of Infrastructure entered the room at 9:55am.

#### Attendance

Daniel Dixon, Director of Infrastructure left the room at 10:38am.

#### Attendance

Cr TJ Pickering entered the room at 10:49am  
Cr LH Pickering entered the room at 10:49am.

#### Adjournment

The Council adjourned for morning tea at 10:49am.  
The Meeting resumed at 11:30am.

#### Attendance

Cr TJ Pickering left the room at 11:31am.  
Cr LH Pickering left the room at 11:31am.

## **6.1 2025 DRFA Restoration Works Packages (RFT20-24)**

### **6.1.1 RFT21 – Package 1**

Moved Cr AL Pickering  
Seconded Cr J Evans

That Council issue Request for Information to all tenderers and reassess those tenders for consideration at a future meeting of Council.

All in favour Yes  
Resolution No. 04-07/2026

## 6.1.2 RFT22 – Package 2

Moved Cr W Bing Chew  
Seconded Cr J Evans

That Council resolve to award RFT22 (PACKAGE 2) to Cheyenne Earthmoving Pty Ltd and give financial delegation to the Chief Executive Officer to do all things necessary to give effect to a contract, including signing a contract, paying invoices as and when duly thereunder, approving variations within grant-funded limits.

Section 254H Local Government Regulation 2012 (Qld) Reasons: Consistent with Council's Corporate Plan 2022-2027 Theme 1 Economic Development and Infrastructure key objective of ensuring "a strong and growing shire economy strengthened through building on existing industries whilst embracing new opportunities," Council supports the 1<sup>st</sup> ranked provider. Council is satisfied that there are sufficient contractual mechanisms in place to manage any underperformance.

All in favour Yes  
Resolution No. 05-07/2026

### Attendance

Cr TJ Pickering entered the room at 11:49am  
Cr LH Pickering entered the room at 11:49am.

## 7. Officer's Reports

### 7.1 Chief Executive Officer Reports

#### 7.1.1 Council Update

Moved Cr TJ Pickering  
Seconded Cr LH Pickering

That the Council Update for April 2026 be received.

All in favour Yes  
Resolution No. 06-07/2026

#### 7.1.2 Croydon Precinct Growth Plan-Masterplan 2026 – Amendment to Residential and Industrial Expansion Project Plans

Moved Cr AL Pickering  
Seconded Cr LH Pickering

That Council adopts the amendments to Figure 1 – Expansion Areas and Figure 2 – Vacant and under-utilised Township Lot areas as presented for the Croydon Precinct Growth Plan – Masterplan 2026.

All in favour Yes  
Resolution No. 07-06/2026

### **7.1.3 Croydon Caravan Park**

Moved Cr AL Pickering  
Seconded Cr J Evans

That the Caravan Park Report for April 2026 be received.

All in favour Yes  
Resolution No. 08-06/2026

### **7.1.4 Councillor Conference and Meeting Schedule 2026**

Noted

#### Attendance

Daniel Dixon, Director of Infrastructure entered the room at 12:08pm.

## **7.2 Infrastructure Managers Report**

### **7.2.1 Infrastructure Report**

Moved Cr W Bing Chew  
Seconded Cr J Evans

That the Infrastructure Managers Report for April 2026 be received.

All in favour Yes  
Resolution No. 09-06/2026

#### Attendance

Daniel Dixon, Director of Infrastructure left the room at 12:20pm.

## **7.3 Community, Tourism and Marketing Managers Report**

### **7.3.1 Community, Tourism and Marketing Report**

Moved Cr J Evans  
Seconded Cr W Bing Chew

That the Community, Tourism and Marketing Report for April 2026 be received.

All in favour Yes  
Resolution No. 10-06/2026

### **7.3.2 Childcare Report**

Moved Cr AL Pickering  
Seconded Cr TJ Pickering

That the Childcare information report for April 2026 be received.

All in favour Yes  
Resolution No. 11-06/2026

## **7.4 Corporate Services Manager's Reports**

### **7.4.1 Finance Report**

Moved Cr AL Pickering  
Seconded Cr LH Pickering

That the Corporate Services monthly Finance Report for the period ending 30 April 2026 be received.

All in favour Yes  
Resolution No. 12-06/2026

### **7.4.2 Corporate Services Managers Report**

Moved Cr LH Pickering  
Seconded Cr W Bing Chew

That the Corporate Services monthly information Report for April 2026 be received

All in favour Yes  
Resolution No. 13-06/2026

### **7.4.3 Register of Delegations (Council to CEO)**

Moved Cr AL Pickering  
Seconded Cr LH Pickering

That Council adopts the Register of Delegations (Council to CEO), as presented.

All in favour Yes  
Resolution No. 14-06/2026

#### **7.4.4 Adoption of Data Breach Statutory Policy**

Moved Cr J Evans  
Seconded Cr TJ Pickering

That Council adopts the Data Breach Statutory Policy, as presented.

All in favour Yes  
Resolution No. 15-06/2026

#### **8. Matters of which notice has been given.**

Nil.

#### **9. Business which the Mayor wishes to have considered at the meeting without notice.**

Mayor TJ Pickering provided an update to Council on the recent (FNQROC) 2026 State Delegation Meeting in Brisbane which he recently attended.

#### **10. Meeting Close**

The meeting closed at 1:27pm.

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**Cr TJ Pickering**

**Mayor**