



Croydon Shire Council

Confirmed Minutes

Ordinary Meeting 12 December 2025

Croydon Shire Council



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The meeting commenced at 9:39am.

1. Attendance

Cr TJ Pickering (Chair)

Cr J Evans

Cr AL Pickering

Cr LH Pickering

Cr W Bing Chew

Jacqui Cresswell – Chief Executive Officer

Janette Neander – Office Manager/Executive Assistant

2. Attendance by audio link or audio-visual link

Nil.

3. Apologies

Nil.

4. Confirmation of Minutes

Moved Cr LH Pickering
Seconded Cr W Bing Chew

That the minutes of the Ordinary Meeting held 17 November 2025 be confirmed.

All in favour Yes
Resolution No. 01-13/2025

5. Business arising from Minutes of previous meeting.

5.1 Jubilee Metals Planning Development Application

Attendance

Nick Hardy, Hardy Town Planning & Consulting joined the meeting via audio link at 9:41am.

John Martin, Erscon Consulting Engineers entered the room at 9:41am.

Declaration of Conflict of Interest

Cr J Evans declared a prescribed conflict of interest in item 5.1 (Jubilee Metals Planning Development Application) (as defined by Local Government Act 2009, section 150EI) and stands to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter.

Cr J Evans will be dealing with this conflict of interest by leaving the meeting while this matter is discussed

Attendance

Cr J Evans left the room at 9:41am.

Cr J Evans entered the room at 10:29am.

Action Item

Nick Hardy, Hardy Town Planning & Consulting to request further information from the applicant and report back to January Ordinary Council Meeting.

Attendance

Nick Hardy, Hardy Town Planning & Consulting left the meeting via audio link at 10:52am.

J John Martin, Erscon Consulting Engineers left the room at 10:52am.

Adjournment

The meeting was adjourned for morning tea at 10:52am.

The meeting resumed at 11:26am.

6. Officer's Reports

6.1 Chief Executive Officer Reports

6.1.1 Council Update

Moved Cr TJ Pickering
Seconded Cr LH Pickering

The Croydon Shire Council endorses the identification of the works to widen the single lane sections of the Gulf Development Road to two (2) lanes and the upgrade of the Gilbert River Bridge as Region-Shaping Infrastructure within the Draft FNQ Infrastructure Plan 2025.

All in favour Yes
Resolution No. 02-13/2025

Moved Cr LH Pickering
Seconded Cr W Bing Chew

That the Council Update for November 2025 be received.

All in favour Yes
Resolution No. 03-13/2025

6.1.2 Croydon Caravan Park

Moved Cr J Evans
Seconded Cr AL Pickering

That the Caravan Park Report for November 2025 be received.

All in favour Yes
Resolution No. 04-13/2025

6.1.3 Council Meeting Dates 2026

Moved Cr J Evans
Seconded Cr AL Pickering

That Council accepts the meeting timetable for 2026 as presented and approves publication in-line with Local Government Regulations.

All in favour Yes
Resolution No. 05-13/2025

6.1.4 2025 Final Management Report

Moved Cr TJ Pickering
Seconded Cr LH Pickering

That Council receives the QAO 2025 Final Management Report as presented.

All in favour Yes
Resolution No. 06-13/2025

6.1.5 Closed Business

The meeting went into closed business at 12:24pm

Moved Cr J Evans
Seconded Cr TJ Pickering

In accordance with sections 275 (1) (h) of the Local Government Regulation 2012 the meeting is closed to the public to discuss the valuations of 5 x Council Houses and the tenders for Croydon Aerodrome Spray Sealing.

All in favour Yes
Resolution No. 07-13/2025

Attendance

Henry Mascarenhas, Director of Infrastructure, entered the room at 12:25pm.

Henry Mascarenhas, Director of Infrastructure, left the room at 12:30pm.

Moved Cr J Evans
Seconded Cr AL Pickering

The meeting is open to the public at 12:44pm.

All in favour Yes
Resolution No. 08-13/2025

6.1.5.1 Valuations – Council Houses

Moved Cr AL Pickering
Seconded Cr W Bing Chew

That the CEO to gain the Minister's approval to offer the Council Houses to current staff as identified.

All in favour Yes
Resolution No. 10-13/2025

6.1.5.2 Croydon Aerodrome Spray Seal Tender

Moved Cr TJ Pickering
Seconded Cr LH Pickering

That Council accepts Tender on VP438142 from FGF Bitumen Pty Ltd for \$375,804.00 plus GST to re-seal the Croydon Aerodrome.

All in favour Yes
Resolution No. 09-13/2025

Attendance

Cr TJ Pickering left the room at 12:45pm.

Cr TJ Pickering entered the room at 12:46pm.

Henry Mascarenhas, Director of Infrastructure, entered the room at 12:46pm.

6.2 Infrastructure Managers Report

6.2.1 Infrastructure Report

Action Item:

Director of Infrastructure to obtain further information regarding Croydon Shire Council Flood Cameras and report back to January Ordinary Council Meeting

Moved Cr TJ Pickering
Seconded Cr LH Pickering

That the Infrastructure Managers Report for November 2025 be received.
All in favour Yes

Resolution No. 11-13/2025

Attendance

Henry Mascarenhas, Director of Infrastructure, left the room at 1:01pm.

Sonya Frost, Director of Community, Tourism and Marketing, entered the room at 1:02pm.

6.3 Community, Tourism and Marketing Managers Report

6.3.1 Community, Tourism and Marketing Report

Moved Cr LH Pickering
Seconded Cr J Evans

That the Community, Tourism and Marketing Report for November 2025 be received.

All in favour Yes
Resolution No.12-13/2025

6.3.2 Childcare Report

Moved Cr TJ Pickering
Seconded Cr J Evans

That the Childcare Report for November 2025 be received.

All in favour Yes
Resolution No. 13-13/2025

Attendance

Sonya Frost, Director of Community, Tourism and Marketing, left the room at 1:23pm.

Adjournment

The meeting adjourned for lunch at 1:24pm.

The Meeting resumed at 2:02pm.

Attendance

Stephen Frost, Manager of Corporate Services, entered the room at 2:03pm.

6.4 Corporate Services Manager's Reports

6.4.1 Finance Report

Moved Cr J Evans
Seconded Cr TJ Pickering

That the Finance Report for the period ending 30 November 2025 be received.

All in favour Yes
Resolution No. 14-13/2025

6.4.2 Corporate Services Manager's Report

Moved Cr TJ Pickering
Seconded Cr AL Pickering

That the Corporate Services Manager's Report for November 2025 be received.

All in favour Yes
Resolution No. 15-13/2025

6.4.3 Procurement Policy

Moved Cr TJ Pickering
Seconded Cr W Bing Chew

That Council adopts the updates to the Procurement Policy and to include amendment to 6.9.2.2(d) removing the word "verbal".

All in favour Yes
Resolution No. 16-13/2025

Stephen Frost, Manager of Corporate Services, left the room at 2:41pm.

7. Matters of which notice has been given.

Discussions took place regarding the beautification of the Splash Park, including seating and barbecue facilities.

8. Business which the Mayor wishes to have considered at the meeting without notice.

Mayor Pickering raised the idea of a Ministerial Deputation and Community Consultation regarding collaborating with Department of Education to offer Secondary School Education up to Year 10 at Croydon.

9. Meeting Close

The meeting closed at 3:06pm.

Cr TJ Pickering

Mayor