



Croydon Shire Council

Unconfirmed Minutes

Ordinary Meeting 18 September 2025

Croydon Shire Council



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The meeting commenced at 11:18am.

1. Attendance

Cr J Evans (Acting Chair)

Cr AL Pickering

Cr LH Pickering

Cr W Bing Chew

Jacqui Cresswell – Chief Executive Officer

Janette Neander – Office Manager/Executive Assistant

2. Attendance by audio link or audio-visual link

Nil.

3. Apologies

Cr TJ Pickering (Mayor)

4. Confirmation of Minutes

Moved Cr LH Pickering
Seconded Cr W Bing Chew

That the minutes of the Ordinary Meeting held 28 August 2025 be confirmed.

All in favour Yes
Resolution No. 01-10/2025

5. Business arising from Minutes of previous meeting.

Caravan Park Camp Kitchen works – waiting on trades persons.

6. Officer's Reports

6.1 Chief Executive Officer Reports

Moved Cr W Bing Chew
Seconded Cr LH Pickering

That the Council Update for August 2025 be received.

That Council approves the CEO to spend \$10,000.00 un-budgeted to furnish 2 x Council houses for prospective employees.

All in favour Yes

Resolution No. 02-10/2025

Moved Cr AL Pickering
Seconded Cr LH Pickering

That Council agrees to amend the 2025 Fees and Charges to add \$20.00 deposit and \$20 replacement fee for those obtaining a Fob to allow access at the Gym and Childcare Centre.

All in favour Yes

Resolution No. 03-10/2025

Action Item:

This year's Council Christmas Party to be the same format as last year and to be held at Anzac Park on 12 December and request be made to Rodeo committee for loan of their Jumping Castle.

Late Agenda Item – Jubilee Metals Temporary Accommodation Proposal

Declaration of Conflict of Interest

Cr AL Pickering

Cr AL Pickering declared a prescribed conflict of interest in Late Agenda Item – Jubilee Metals Temporary Accommodation Proposal (as defined by Local Government Act 2009, section 150EI) and stands to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter.

Attendance:

Cr AL Pickering left the room at 11:56am.

CEO rang Nick Hardy from Hardy Town Planning and Consulting at 10:14am for Land Tenure advice.

CEO to follow up with Hardy Town Planning and Dept Resources.

Moved Cr LH Pickering
Seconded Cr J Evans

Two sites proposed for the Jubilee Temporary Accommodation Village. One site proposed by Jubilee Metals and the alternate site proposed and preferred by Council is to be investigated and if not suitable to go with the Jubilee Metals proposed site with the CEO authorized to negotiate terms and conditions as discussed.

All in favour Yes
Resolution No. 04-10/2025

Attendance:

Cr AL Pickering entered the room at 11:59am.

6.1.2 Croydon Caravan Park

Action Item:

CEO to contact Wren Group regarding their budget accommodation and investigate possibility of single man's camp.

CEO to allow in next year's budget to setup a vacant Council block with dongas for budget accommodation for Contractors and short-term workers.

Moved Cr J Evans
Seconded Cr W Bing Chew

That the Caravan Park Report for August 2025 be received.

All in favour Yes
Resolution No. 06-10//2025

6.1.3 Councillor Conference and Meeting Schedule 2025

Noted that Jeanette Young, Governor General looking at scheduling a meeting with Councillors on 28th or 29th October which is to be confirmed.

6.2 Infrastructure Managers Report

6.2.1 Infrastructure Report

Moved Cr AL Pickering
Seconded Cr J Evans

That the Infrastructure Report for August 2025 be received.

All in favour Yes
Resolution No. 07-10/2025

Attendance

Sonya Frost, Director Community, Tourism and Marketing entered the room at 12:20pm

6.3 Community, Tourism and Marketing Managers Report

6.3.1 Community, Tourism and Marketing Report

Moved Cr J Evans

Seconded Cr AL Pickering

That the Tourism and Marketing Report for August 2025 be received.

All in favour Yes

Resolution No.08-10/2025

6.3.2 Childcare Report

Moved Cr AL Pickering

Seconded Cr W Bing Chew

That the Childcare Report for August 2025 be received.

All in favour Yes

Resolution No. 09-10/2025

6.3.3 Community Grants Program Round 1 of 1 Applications for Funding

Declaration of Material Personal Interest

Cr J Evans declared a prescribed conflict of interest in item 6.3.3.2 (as defined by *Local Government Act 2009*, as he stands to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter.

Cr J Evans declared a material personal interest in item 6.3.3.4 (as defined by *Local Government Act 2009*, section 175B) as an entity of which he is President, the Croydon P & C Association and stand to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter.

Cr J Evans will be dealing with these conflict of interests by leaving the meeting while these matters were discussed and voted on.

Attendance

Cr J Evans left the room at 12:36pm.

6.3.3.1 Croydon Men's Shed

Moved Cr AL Pickering

Seconded Cr W Bing Chew

That Council approves the Croydon Men's Shed Grants application request for amount of \$4,000.00 to assist with purchase of a 2-post hoist.

All in favour Yes

Resolution No. 10-10/2025

Action Item

Director Community, Tourism and Marketing to present Community Grants Policy to the October Council Meeting for amendment.

6.3.3.2 Far North Queensland Wildlife Rescue

Moved Cr W Bing Chew
Seconded Cr LH Pickering

That Council approves the Far North Queensland Wildlife Rescue Grants application request for amount of \$4,000.00 to help cover the cost of wildlife care expenses for a period of several months.

All in favour Yes
Resolution No. 11-10/2025

6.3.3.3 Croydon Heritage Preservation Association

Cr W Bing Chew declared a prescribed conflict of interest in item 6.3.3.3 (as defined by Local Government Act 2009, section 150EI) and stands to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter.

All Councillors agreed that Cr W Bing Chew could stay for the reports but not vote, as he gains no benefit to the outcome of Council's decision.

Attendance

Cr J Evans entered the room at 12:47pm.

Cr J Evans left the room at 12:50pm.

Moved Cr AL Pickering
Seconded Cr LH Pickering

That Council approves the Croydon Heritage Preservation Association Grants application request for amount of \$4,000.00 to purchase a new trailer.

All in favour Yes
Resolution No. 12-10/2025

6.3.3.4 Croydon State School P & C Association

Moved Cr LH Pickering
Seconded Cr W Bing Chew

That Council approves the Croydon State School P & C Association Grants application request for amount of \$4,000.00 to purchase kitchen and sports equipment.

All in favour Yes
Resolution No. 13-10/2025

Attendance

Cr J Evans entered the room at 12:51pm

Sonya Frost, Director Community, Tourism and Marketing, left the room at 12:51pm.

6.4 Corporate Services Manager's Reports

6.4.1 Finance Report

Moved Cr J Evans
Seconded Cr LH Pickering

That the Finance Report for the period ending 31 August 2025 be received.

All in favour Yes
Resolution No. 14-10/2025

6.4.2 Corporate Services Report

Moved Cr AL Pickering
Seconded Cr LH Pickering

That the Finance Report for the period ending 31 August 2025 be received.

All in favour Yes
Resolution No. 15-10/2025

7. Matters of which notice has been given.

Nil.

8. Business which the Mayor wishes to have considered at the meeting without notice.

Nil.

9. Meeting Close

The meeting closed at 1:03pm.

Cr J Evans

Deputy Mayor