



Croydon Shire Council

POSITION VACANT

Childcare Coordinator – Croydon Shire Council

Croydon Shire Council is seeking a dynamic Childcare Coordinator to lead the Croydon Child Care Centre, a fully accredited service caring for up to 21 children from Birth to Year 6. The Centre operates Monday to Friday, 8:15am–4:45pm. Located in Queensland's Gulf Savannah, Croydon offers an inviting outback lifestyle with rich history, iconic heritage buildings, the Gulflander train, stunning sunsets and plenty of adventure, along with essential services including a supermarket, healthcare centre, schooling and recreation facilities. This is a rare opportunity to lead a childcare service in a close-knit community where you'll genuinely make a difference. You'll shape how children learn and grow, build strong connections with families, and lead a small team that values collaboration and heart.

The Role: You will oversee day-to-day operations, ensuring high-quality care and building relationships with the team, children and families and embed the National Quality Framework and standards into practice.

What You Bring: Diploma in Children's Services; current First Aid/CPR/Anaphylaxis/Asthma certification; valid Blue Card (Working with Children); at least 3 years' experience, strong understanding of childcare legislation and standards; confident communication with children, families and staff; and you enjoy being part of a small, close-knit community and value working in a role where relationships truly matter.

Why Join Us: This full-time role offers a competitive remuneration package of up to \$128k+ including 12% superannuation, five weeks annual leave, leave loading, brand new housing, gym membership and relocation assistance of up to \$6,000 to help you make the move. The role is an ongoing appointment, providing both stability and the flexibility of a 9 day fortnight, giving you amazing work life balance and zero commute. Full Position Description available at: www.croydon.qld.gov.au

For enquiries, contact the Human Resources Officer on **07 4748 7100** or hr@croydon.qld.gov.au.

How to Apply: Submit your response to the criteria/ cover letter and resume to admin@croydon.qld.gov.au

Applications close 12pm, 9 March 2026.

Jacqui Cresswell
Chief Executive Officer

12 February 2026