



# **Croydon Shire Council**

**Unconfirmed Minutes**

**Ordinary Meeting 18 June 2026**

**Croydon Shire Council**



## Contents

|  |           |
|--|-----------|
| <b>1. Attendance .....</b>   | <b>3</b>  |
| <b>2. Attendance by audio link or audio-visual link.....</b>                                     | <b>3</b>  |
| <b>3. Apologies.....</b>   | <b>3</b>  |
| <b>4. Confirmation of Minutes.....</b>   | <b>3</b>  |
| <b>5. Business arising from Minutes of previous meeting. ....</b>                                | <b>4</b>  |
| <b>6. Officer's Reports .....</b>  | <b>4</b>  |
| <b>6.1 Chief Executive Officer Reports.....</b>  | <b>4</b>  |
| 6.1.1 Council Update .....   | 4         |
| 6.1.2 Write Off Bad Debts .....  | 4         |
| 6.1.3 Councillor Remuneration .....  | 5         |
| 6.1.4 Application for Agistment Permit on Reserve – M & J Kelly.....                             | 6         |
| 6.1.5 Application for Agistment Permit on Reserve – J & R Evans .....                            | 6         |
| 6.1.6 Croydon Caravan Park.....  | 6         |
| 6.1.7 Councillor Conference and Meeting Schedule 2026 .....                                      | 6         |
| <b>6.2 Closed Business.....</b>  | <b>7</b>  |
| 6.2.1 Croydon Shire Council 2026-2027 Financial Budget.....                                      | 7         |
| <b>6.3 Re-Establishment of Internal Audit Function and Audit and Risk Committee.....</b>         | <b>14</b> |
| <b>6.4 Infrastructure Managers Report .....</b>  | <b>14</b> |
| 6.4.1 Infrastructure Report .....  | 14        |
| <b>6.5 Community, Tourism and Marketing Managers Report.....</b>                                 | <b>15</b> |
| 6.5.1 Community, Tourism and Marketing Report.....   | 15        |
| 6.5.2 Childcare Report.....  | 15        |
| <b>6.6 Corporate Services Manager's Reports.....</b>   | <b>15</b> |
| 6.6.1 Finance Report .....   | 15        |
| 6.6.2 Corporate Services Managers Report.....  | 16        |
| <b>7. Matters of which notice has been given.....</b>  | <b>16</b> |
| <b>8. Business which the Mayor wishes to have considered at the meeting without notice. ....</b> | <b>16</b> |
| <b>9. Meeting Close .....</b>  | <b>16</b> |

The meeting commenced at 9:47am.

## **1. Attendance**

Cr TJ Pickering (Chair)

Cr J Evans

Cr AL Pickering

Cr W Bing Chew

Cr LH Pickering

Jacqui Cresswell – Chief Executive Officer

Janette Neander – Office Manager/Executive Assistant

## **2. Attendance by audio link or audio-visual link**

Tony Brett joined by audio-visual link for presentation of Financial Budget Items.

## **3. Apologies**

Nil.

## **4. Confirmation of Minutes**

Moved Cr LH Pickering  
Seconded Cr W Bing Chew

That the minutes of the Ordinary Meeting held 21 May 2026 be confirmed.

All in favour Yes  
Resolution No. 01-09/2026

Moved Cr J Evans  
Seconded Cr AL Pickering

That the minutes of the Special Meeting held 02 June 2026 be confirmed.

All in favour Yes  
Resolution No. 02-09/2026

## 5. Business arising from Minutes of previous meeting.

Nil

## 6. Officer's Reports

### 6.1 Chief Executive Officer Reports

#### 6.1.1 Council Update

##### Action Item

CEO to follow up with Boulia Shire (and other remote Councils) regarding proposed new Special Economic Zones

Moved Cr LH Pickering  
Seconded Cr AL Pickering

That the Council Update for May 2026 be received.

All in favour Yes  
Resolution No. 03-09/2026

Moved Cr J Evans  
Seconded Cr TJ Pickering

That Council write to Minister McBain, Prime Minister Albanese and NEMA expressing concern and disappointment to the Federal Government proposed Disaster Recovery Funding Cuts

All in favour Yes  
Resolution No. 04-09/2026

#### 6.1.2 Write Off Bad Debts

Moved Cr TJ Pickering  
Seconded Cr J Evans

That Council write off the bad debts totalling \$1,277.51 as presented, in accordance with Council's adopted Debt Recovery Policy.  
All bad debtors must pay in advance for any future works requests.

All in favour Yes  
Resolution No. 05-09/2026

Moved Cr AL Pickering  
Seconded Cr LH Pickering

That the recommendation to amend the Delegation Register to allow the Chief Executive Officer to write off individual sundry debts up to maximum value of \$1,000 (excluding GST) be rejected.

All in favour Yes  
Resolution No. 06-09/2026

### 6.1.3 Councillor Remuneration

Moved Cr TJ Pickering  
Seconded Cr LH Pickering

That Council:

- a. notes the amendments to section 247 of the *Local Government Regulation 2012* and the advice received from the Department of Local Government, Water and Volunteers;
- b. resolves that, effective 1 July 2026, councillor remuneration will comprise only the annual remuneration amounts determined by the Queensland Local Government Remuneration Commission for the relevant category of council and office held, with no separate meeting attendance fees or deductions for non-attendance;
- c. resolves to discontinue any previous Council resolutions, policies or administrative arrangements to the extent they provide for meeting attendance fees or deductions from councillor remuneration based on attendance at meetings;
- d. resolves to adopt the necessary amendments to Council's related policies, procedures and administrative arrangements to give effect to this resolution; and
- e. resolves to authorise the Chief Executive Officer to undertake all administrative actions necessary to implement this resolution.

All in favour Yes  
Resolution No. 07-09/2026

### Adjournment

The Council adjourned for morning tea at 10:30am.

The Meeting resumed at 11:03am.

### **Declaration of Conflict of Interest**

#### **Cr J Evans**

"I declare that I have a prescribed personal interest in this matter (as defined by Local Government Act 2009, section 175B) as follows:-

(i) I and my spouse Ronell Evans stand to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter;

(ii) I and my spouse Ronell Evans stand to gain a benefit or suffer a loss because we are applicants of the Application for a Local Law Permit for Agistment.

I will be dealing with this declared material personal interest by leaving the meeting while this matter is discussed and voted on".

#### Attendance

Cr J Evans left the room at 11:03am.

#### **6.1.4 Application for Agistment Permit on Reserve – M & J Kelly**

Moved Cr TJ Pickering  
Seconded Cr AL Pickering

That Council approves the application for Agistment as presented and the applicant to pay a permit fee and an agistment fee per head of stock per week in line with Council's Fees and Charges

All in favour Yes  
Resolution No. 08-09/2026

#### **6.1.5 Application for Agistment Permit on Reserve – J & R Evans**

Moved Cr W Bing Chew  
Seconded Cr LH Pickering

That Council approves the application for Agistment as presented and the applicant to pay a permit fee and an agistment fee per head of stock per week in line with Council's Fees and Charges

All in favour Yes  
Resolution No. 09-09/2026

#### Attendance

Cr J Evans entered the room at 11:05am.

#### **6.1.6 Croydon Caravan Park**

Moved Cr TJ Pickering  
Seconded Cr AL Pickering

That the Caravan Park Report for May 2026 be received.

All in favour Yes  
Resolution No. 10-09/2026

#### **6.1.7 Councillor Conference and Meeting Schedule 2026**

Noted

## 6.2 Closed Business

Moved Cr J Evans  
Seconded Cr TJ Pickering

In accordance with sections 254J of the Local Government Regulation 2012 (QLD) Council resolves to close the meeting to the public to discuss 2026-2027 Financial Budget and Operational Plan.

All in favour Yes  
Resolution No. 11-09/2026

### Attendance

Tony Brett, Director & Principal Consultant, Shave and Brett Accountants joined the meeting via audio-link at 11:11:am.

Moved Cr TJ Pickering  
Seconded Cr W Bing Chew

Council resolves to re-open the Meeting to the public.

All in favour Yes  
Resolution No. 12-09/2026

### 6.2.1 Croydon Shire Council 2026-2027 Financial Budget

#### 1. Operational Plan 2026/27

Moved Cr J Evans  
Seconded Cr T J Pickering

In accordance with the requirements of the *Local Government Regulation 2012*, Council adopt the Operational Plan 2026/27 as presented.

All in favour Yes  
Resolution No. 13-09/2026

#### 2. Statement of Estimated Financial Position

Moved Cr TJ Pickering  
Seconded Cr J Evans

In accordance with the requirements of section 205 of the *Local Government Regulation 2012*, Council notes the Statement of Estimated Financial Position 2025/26 as presented.

All in favour Yes  
Resolution No. 14-09/2026

### 3. Revenue Policy 2026/27

Moved Cr J Evans  
Seconded Cr AL Pickering

That pursuant to Section 193(3) of the *Local Government Regulation 2012*, Council adopt the Revenue Policy 2026/27 for inclusion in the 2026/27 Budget.

All in favour Yes  
Resolution No. 15-09/2026

### 4. Revenue Statement 2026/27

Moved Cr AL Pickering  
Seconded Cr TJ Pickering

That pursuant to section 104(5) of the *Local Government Act 2009* and section 172 of the *Local Government Regulation 2012*, Council adopt the Revenue Statement 2026/27, with a review to be undertaken of the Water Charges Schedule

All in favour Yes  
Resolution No. 16-09/2026

### 5. Differential General Rates

Moved Cr LH Pickering  
Seconded Cr TJ Pickering

That pursuant to section 81 of the *Local Government Regulation 2012*, the categories into which rateable land is categorised, the description of those categories and pursuant to sections 81 (4) and 81 (5) of the *Local Government Regulation 2012*, the method by which land is to be identified and included in its appropriate category is as follows:

| Category              | Description   |
|-----------------------|---|
| Urban                 | Urban land is all land within the Township zone as defined in the Croydon Shire Planning Scheme not included in another category.   |
| Rural                 | Rural land is all land within the Council boundaries not included in another category   |
| Commercial/Industrial | Commercial and Industrial land is land within the Township zone as defined in the Croydon Shire Planning Scheme, used for commercial and industrial related activities.                     |
| Mining                | Mining land is all land within the Shire used for or approved for mining or mining related activities or classified as a mining lease. This only applies to land outside the Township zone. |

All in favour Yes  
Resolution No. 17-09/2026

Moved Cr TJ Pickering  
Seconded Cr J Evans

That pursuant to section 94 of the *Local Government Act 2009* and section 80 of the *Local Government Regulation 2012*, the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the *Local Government Regulation 2012*, and the minimum general rate to be made and levied for each differential general rate category, is as follows:

| <b>Category</b>       | <b>Description</b>  | <b>Cents in the dollar</b> | <b>Minimum General Rate</b> |
|-----------------------|---|----------------------------|-----------------------------|
| Urban                 | Urban land is all land within the Township zone as defined in the Croydon Shire Planning Scheme not included in another category.   | 11.3119                    | \$784.00                    |
| Rural                 | Rural land is all land within the Council boundaries not included in another category   | 0.3185                     | \$784.00                    |
| Commercial/Industrial | Commercial and Industrial land is land within the Township zone as defined in the Croydon Shire Planning Scheme, used for commercial and industrial related activities.                     | 12.1037                    | \$839.00                    |
| Mining                | Mining land is all land within the Shire used for or approved for mining or mining related activities or classified as a mining lease. This only applies to land outside the Township zone. | 3.0722                     | \$1,066.00                  |

All in favour Yes  
Resolution No. 18-09/2026

## 6. 2026/27 Utility Charges - Waste Management and Water

Moved Cr LH Pickering  
Seconded Cr W Bing Chew

That:

- (a) pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy waste management utility charges, for the supply of waste management services by the Council, as follows:

| Type              | Basis of Charge | Charge   |
|-------------------|-----------------|----------|
| Cleansing Service | Per unit        | \$427.95 |

- (b) the application of the above levied cleansing utility charges be in accordance with the further detail provided in section 6.2 of Council's adopted Revenue Statement 2026/27.
- (c) pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy water utility charges, for the supply of water services by the Council, as follows:

| Type                      | Basis of Charge | Charge   |
|---------------------------|-----------------|----------|
| Access Charge             | per unit        | \$254.92 |
| Excess Consumption Charge | per kl          | \$1.20   |

- (d) the application of the above levied water utility charges be in accordance with the further detail provided in section 6.2 of Council's adopted Revenue Statement 2026/27.
- (e) pursuant to section 99(3) of the *Local Government Regulation 2012*, Council's water year for consumption charges will commence on 1 July 2026 and end on 30 June 2027.
- (f) pursuant to section 102(2) of the *Local Government Regulation 2012*, a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read.

All in favour Yes  
Resolution No. 19-09/2026



## 8. Interest on Overdue Rates and Charges

Moved Cr TJ Pickering  
Seconded Cr LH Pickering

That pursuant to section 133 of the *Local Government Regulation 2012*, the rate of interest to be applied to all overdue rates and utility charges after the due date for payment will be 8% per annum calculated and compounded on daily balances for the year ended 30 June 2027.

All in favour Yes  
Resolution No. 22-09/2026

## 9. 2026/27 Budget

Moved Cr AL Pickering  
Seconded Cr W Bing Chew

That pursuant to section 104 of the *Local Government Act 2009* and sections 169 and 170 of the *Local Government Regulation 2012*, Council adopt the Budget for the financial year 2026/27 incorporating:

- i. The statement of financial position;
- ii. The statement of cash flows;
- iii. The statement of income and expenditure;
- iv. The statement of changes in equity;
- v. The long-term financial forecast;
- vi. The relevant measures of financial sustainability.

And to include adjustment to Item No 70 in the proposed Capital Works Budget.

All in favour Yes  
Resolution No. 23-09/2026

## 10. Comparison of proposed rates and utility charges for 2026/27 with previous year (2025/26)

Moved Cr TJ Pickering  
Seconded Cr LH Pickering

That Council notes in accordance with section 169(7) of the *Local Government Regulation 2012* the total value of change in proposed rates and utility charges for the financial year 2026/27 compared with the rates and utility charges levied in the previous budget is an increase of **4.23%**.

All in favour Yes  
Resolution No. 24-09/2026

### **11. Debt Policy 2026/27**

Moved Cr TJ Pickering  
Seconded Cr LH Pickering

That pursuant to Section 192 of the *Local Government Regulation 2012*, Council adopt the Debt Policy 2026/27.

All in favour Yes  
Resolution No. 25-09/2026

### **12. Investment Policy 2026/27**

Moved Cr AL Pickering  
Seconded Cr W Bing Chew

That pursuant to Section 191 of the *Local Government Regulation 2012*, Council adopt the Investment Policy 2026/27.

All in favour Yes  
Resolution No. 26-09/2026

### **13. Corporate Card Policy 2026/27**

Moved Cr AL Pickering  
Seconded Cr W Bing Chew

In accordance with the requirements of the *Local Government Act 2009*, Council adopt the Corporate Card Policy 2026/27.

All in favour Yes  
Resolution No. 27-09/2026

### **14. Fees and Charges 2026/27**

Moved Cr TJ Pickering  
Seconded Cr LH Pickering

In accordance with the requirements of the *Local Government Act 2009*, Council adopt the Fees and Charges Schedule for the 2026/27 financial year.

All in favour Yes  
Resolution No. 28-09/2026

### **15. Procurement Policy 2026/27**

Moved Cr AL Pickering  
Seconded Cr J Evans

In accordance with the requirements of the *Local Government Act 2009*, Council adopt the Procurement Policy 2026/27 with amendment on page 17 to 12% and 6%.

All in favour Yes  
Resolution No. 29-09/2026

## 6.3 Re-Establishment of Internal Audit Function and Audit and Risk Committee

Moved Cr J Evans  
Seconded Cr TJ Pickering

That Council:

1. Adopt the revised Audit and Risk Committee Charter, as presented.
2. Authorise the Chief Executive Officer to undertake a Request for Quotation process for the engagement of a suitably qualified internal audit provider.
3. Endorse the establishment of an annual internal audit program comprising, at a minimum, one internal audit review in each financial year.
4. Reconfirm the following existing appointments to support a three-member Committee comprising an independent Chair, one Councillor representative and one further independent external member:
  - a. Committee Independent Chair - Mr Oliver Pring
  - b. Councillor Representative – Cr Mandy Pickering
5. Authorise the Chief Executive Officer to commence a nomination and recruitment process for the remaining independent member of the Committee.
6. Receive a further report regarding the appointment of the remaining Committee member and the outcome of the internal audit procurement process.
7. Note the intention for the Audit and Risk Committee to be established and operational before 31 August 2026 to support Council's annual financial reporting and external audit processes.

All in favour Yes  
Resolution No. 30-09/2026

### Attendance

Tony Brett, Director & Principal Consultant, Shave and Brett Accountants left the meeting at 1:02pm.

### Adjournment

The Council adjourned for lunch at 1:02pm.

The Meeting resumed at 1:43pm.

### Attendance

Daniel Dixon, Director of Infrastructure, entered the room at 1:44pm.

## 6.4 Infrastructure Managers Report

### 6.4.1 Infrastructure Report

Moved Cr W Bing Chew  
Seconded Cr J Evans

That the Infrastructure Managers Report for May 2026 be received.

All in favour Yes  
Resolution No.31-09/2026

### Attendance

Daniel Dixon, Director of Infrastructure left the room at 1:58pm.

### Attendance

Sonya Frost, Director of Community, Tourism and Marketing entered the room at 1:58pm.

## **6.5 Community, Tourism and Marketing Managers Report**

### **6.5.1 Community, Tourism and Marketing Report**

Moved Cr AL Pickering  
Seconded Cr LH Pickering

That the Community, Tourism and Marketing Report for May 2026 be received.

All in favour Yes  
Resolution No. 32-09/2026

### **6.5.2 Childcare Report**

Moved Cr AL Pickering  
Seconded Cr TJ Pickering

That the Childcare Report for May 2026 be received.

All in favour Yes  
Resolution No. 33-09/2026

### Attendance

Sonya Frost, Director of Community, Tourism and Marketing left the room at 2:16pm.

### Attendance

Stephen Frost, Director of Corporate Services, entered the room at 2:17pm.

## **6.6 Corporate Services Manager's Reports**

### **6.6.1 Finance Report**

Moved Cr J Evans  
Seconded Cr TJ Pickering

That the Finance Report for the period ending 31 May 2026 be received.

All in favour Yes  
Resolution No. 34-09/2026

## 6.6.2 Corporate Services Managers Report

Moved Cr TJ Pickering  
Seconded Cr LH Pickering

That the Corporate Services Monthly Report for May 2026 be received

All in favour Yes  
Resolution No. 35-09/2026

### Attendance

Stephen Frost, Director of Corporate Services, left the room at 2:30pm.

### **7. Matters of which notice has been given.**

Nil.

### **8. Business which the Mayor wishes to have considered at the meeting without notice.**

Tagalaka Monitors

### **9. Meeting Close**

The meeting closed at 2:51pm.

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Cr TJ Pickering

Mayor