



Croydon Shire Council

POSITION VACANT

Work Health Safety Advisor

Full Time 3 year contract

Located approximately 550km south-west of Cairns and just south of the base of the Gulf of Carpentaria, in the heart of the Gulf Savannah country, lies the quaint and beautiful town of Croydon. Rich in history, boasting beautiful heritage buildings, the iconic Gulflander train, stunning sunsets and numerous trails for birdwatching, bushwalking, mountain biking and trail running. Croydon NQ offers a unique Outback experience while providing essential services including a supermarket, healthcare centre, schooling, and recreational facilities.

The Position

This position supports Council's direction by providing high-quality, professional workplace health and safety advice to directors, managers, supervisors and employees in creating a safe and healthy work environment.

Key Responsibilities

- Assist Council to meet its WHS obligations under the WHS Act 2011 (QLD), associated legislation and codes of practice.
- Provide advice, guidance and support on workplace health and safety aspects within Council operations, such as risk management, statutory compliance, incident investigation, training and inductions.
- Contribute to the development and implementation of comprehensive workplace health and safety programs.
- Provide advice, coaching and support to directors, managers and supervisors relating to incident investigations, identifying causes and recommending preventive measures.

Skills & Experience Required

- Diploma or Certificate IV in Work Health and Safety and/or equivalent experience in a dedicated WHS role.
- Previous experience in Local Government WHS management.
- Drug and Alcohol Testing accreditation.
- Current First Aid qualifications.
- Ability to obtain and retain a Queensland Working with Children Blue Card.

For further information on Croydon Shire Council and the position description please visit www.croydon.qld.gov.au. If you have questions about the role, please phone 07 4748 7100 or via email hr@croydon.qld.gov.au. Applications should include a covering letter, resume and at least two references and can be emailed to admin@croydon.qld.gov.au.

Applications close at 5pm 20 March 2026

Jacqui Cresswell
Chief Executive Officer

6 March 2026