



Croydon Shire Council

Food Business Licence

Application for Temporary Food Business Licence

Food Act 2006

- Complete all sections fully (unless otherwise stated).
- Enter N/A if the question does not apply, do not leave answers blank.
- Provide all supporting information referred to on this form (if insufficient space please attach); and submit with the relevant fee.
- Ensure you have read Temporary Food Premises Guidelines prior to submitting this application, at <https://www.foodstandards.gov.au/business/food-safety/temporary-food-premises>
- Application Fees – refer to Croydon Shire Council Annual Fees and Charges.

NB. Incomplete applications may be refused/delayed and late applications may not be assessed by your intended commencement date.

Please note: This application and fee MUST be lodged with your Council
Licence Application Fee \$

Applicant/Contact Details:		
Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Business <input type="checkbox"/> Other <input type="checkbox"/> If other, please specify:		
Surname:		Given Name/s:
Address:		
Locality/Suburb:	State:	Postcode:
Email:		Phone:

Details of Business/Organisation:		
Business Name:		ABN:
Trading Name:		
Street Address:		
Locality/Suburb:	State:	Postcode:
Postal Address:		
Locality/Suburb:	State:	Postcode:
Email:		Phone:
Reason for Application	<input type="checkbox"/> Private business	<input type="checkbox"/> Charity fundraising
		<input type="checkbox"/> Non-profit organisation



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Event Details:		
Name of Event		
Date/s		No. of Days:
Location		
Event Coordinator		Contact No.
Duration of Event		
Reason for Application	<input type="checkbox"/> Private business <input type="checkbox"/> Charity fundraising <input type="checkbox"/> Non-Profit organisation	

Stall Construction Details:	
Roofing	
Walls	
Flooring	
Benches/Counters	
Using current site infrastructure	

Food Safety and Storage Facilities:	
Electrical Appliances (includes cooking, hot and cold food storage)	
Electrical Power Required (amps)	

Food Safety and Storage Facilities:	
Electrical Power Output (watts)	
Food Type	
Temperature Control (eg. eskies with ice)	

How will eating, drinking and cooking utensils be protected from contamination in the stall?
How is food going to be transported to the event? (eg. esky with ice)



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Washing Facilities:

How are food handlers in the stall going to wash their hands?

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How are utensils and equipment going to be cleaned?

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Suitability of Person to hold a Licence:

Skills & knowledge of applicants to sell safe and suitable food

Have any of the applicants been convicted for a breach of any food legislation? *If the applicant is a corporation or a corporated association, an executive officer of the corporation or a member of the association's management committee are included.*

☐ No ☐ Yes (If Yes, please attach details)

Have any of the applicants previously held a licence under the Food Act 2006, the Food Act 1981 or corresponding law that was suspended or cancelled? *If the applicant is a corporation or an incorporated association, an executive officer of the corporation or a member of the association's management committee are included.*

☐ No ☐ Yes (If Yes, please attach details)

Have any of the applicants been refused a licence under the Food Act 2006, the Food Act 1981 or a corresponding law? *If the applicant is a corporation or an incorporated association, an executive officer of the corporation or a member of the association's management committee are included.*

☐ No ☐ Yes (If Yes, please attach details)

Nomination of Food Safety Supervisor:

Mr ☐ Mrs ☐ Ms ☐ Other ☐ If other, please specify:

Surname:

Given Name/s:

Address:

Email:

Business Hours Phone:

Declaration

Have you ever had a licence refused, suspended, or cancelled, or been found guilty of an offence under the *Food Act 1981, Food Act 2006* or corresponding law in other States and Territories?

No ☐ Yes ☐ If Yes, please attach details

I declare the information provided in this renewal application to be true and correct.

Name:

Date:

Signature



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INFORMATION REGARDING TEMPORARY FOOD PERMIT

1. All persons to comply with the *Food Act 2006* with regard to conduct and cleanliness.
2. Food Standards Code must be complied to:
 - Standard 3.3.2 – Food Safety Practices and General Requirements
 - Standard 3.2.3 Food Premises and Equipment
 - Part 1.2 – Labelling and Other Information Requirements
3. An event includes flea markets, fetes and more than one street stall for the same purpose, home shows, festivals and sporting functions. An application is to be read in conjunction with the minimum requirements for temporary food establishments. (Copies available from Council office)

Privacy Statement

The Council is collecting your personal information in accordance with current legislation to process your application. The information will only be accessed by authorised council employees. Your personal details will not be disclosed to a third party outside the process of dealing with your application, except where required by legislation (including the *Right to Information Act 2009*) or as required by Queensland State Government.

Office use only

Fee	Date / /
Scheduled category	File no.
Receipt no.	Access no.