



Croydon Shire Council

Position Description

Position Title	Plant Operator - Roller
Department	Works
Award	Queensland Local Government Industry Award – State 2017
Award Classification	Operational Services – Level 5 - \$31.41 per hour plus relevant allowances – Construction \$35.65 per week, Divisional and District \$3.25 per week,
Position Type	Casual -
Reports To	Works Manager and Works Supervisors

Position Objective

The safe and efficient operation, maintenance and use of Croydon Shire Council plant, equipment and materials, and associated labouring duties in the delivery of Council's works program.

Duties and Responsibilities

1. Undertake components of the works program, predominantly construction and maintenance works within Council's roads maintenance crews, under the supervision of Council's final trim operator, demonstrating an ability to make judgements on routine work conditions and processes, independent from the Works Manager and Works Supervisors and accept responsibility for those judgements.
2. Assist to construct/maintain the road network in accordance with quality plans, documentation and customer satisfaction.
3. Ensure the efficient use of materials, plant and labour placed under your control, including completion of daily plant checklists and plant defect reports as necessary.
4. Carry out minor service, maintenance and repairs to plant and equipment in consultation with Council's Workshop Supervisor.
5. Report security issues, lost or stolen items to the Works Manager.
6. Undertake other duties as directed, consistent with skills, competence and training which contribute to the effectiveness of Council's operations including, but not limited to, labouring, operation of other plant which you are licensed for.
7. Undertake all work required in line with relevant work quality plans and procedures ensuring compliance with all Acts, Regulations, and Codes of Practice including Main Roads signage, electrical safety and the like.
8. Ensure plant, machinery, tools and equipment are used and maintained in line with Council policy.
9. Report any observed defects on roads or at worksites to the Works Manager.
10. Complete timesheets in a clear, accurate and timely manner.
11. Inspire the works crew to strive for excellence in the delivery of works.
12. Refer matters that may impact on the business, Council and employees to the Works Manager.

Qualifications / Skills / Experience

Essential

1. Current certificate of competency.
2. Some experience in the road construction industry, demonstrate work history.
3. Some experience in plant controls and functions.
4. C Class drivers licence.
5. Course in General Safety Induction Certificate – White Card
6. Sound literacy and numeracy skills.

Additional

7. Traffic control/management implementation certificate
8. Ability and experience to operate a range of plant and equipment associated with civil construction and maintenance works.
9. First Aid Certificate

Key Performance Indicators (KPI's)

1. Quality of works performed.
2. Allocated tasks and responsibilities are completed consistently within agreed timeframes.
3. Records Management.
4. Compliance with Croydon Shire Council's Work Health and Safety Management System, including policies, procedures, standards and work instruction.
5. Compliance with Croydon Shire Council's Code of Conduct.
6. Contribution to the efficient and productive operation of the Local Government Organisation.

Selection Criteria

1. Current certificate of competency.
2. Considerable experience in the road construction industry.
3. Considerable experience in plant controls and functions.
4. Ability and experience to operate and maintain a range of plant and equipment associated with civil construction and maintenance works.
5. Course in General Safety Induction Certificate – White Card
6. Sound literacy and numeracy skills.
7. References to demonstrate skills and experience operating plant and machinery.

Certification

Employee Name:

Employee Signature _____

Date ____/____/____

Chief Executive Officer: Jacqui Cresswell

Chief Executive Officer Signature _____

Date ____/____/____