



## Croydon Shire Council


# Fees and Charges 2023-2024

### Document Control

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**Author:** Finance Manager

**Council Approval Required:** Yes

**CEO Approval:**   
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<b>Resolution Number</b>	<b>Date</b>	<b>Reason/Comment</b>
07/06/2015	21 May 2015	Annual Review
07/08/2016	21 July 2016	Annual Review
19/07/2017	20 July 2017	Annual Review
08/06/2018	21 June 2018	Annual Review
06/10/2018	25 October 2018	Amend Caravan Park Fees
04-05/2019	17 May 2019	Annual Review
12-07/2020	18 June 2020	Annual Review
13-06/2021	17 June 2021	Annual Review
16-06/2022	16 June 2022	Annual Review
18-07/2023	13 July 2023	Annual Review

DESCRIPTION	FEE	GST	COST RECOVERY / COMMERCIAL / SERVICE FEE	AUTHORISING LEGISLATION / LOCAL LAW / RELEVANT PROVISION
<b>ANIMAL CONTROL</b>				
<b>Cats and Dogs</b>				
Registration fee per whole dog / cat	11.15	N	Cost Recovery Fee	Local Government Act 2009, s97(1)(2)(a) Local Law 6 – Keeping and Control of Animals
Registration fee desexed dog / cat – must provide evidence	Free	N	Cost Recovery Fee	Local Government Act 2009, s97(1)(2)(a) Local Law 6 – Keeping and Control of Animals
Keeping of more than two dogs – per additional dog	47.15	N	Cost Recovery Fee	Local Government Act 2009, s97(1)(2)(a) Local Law 6 – Keeping and Control of Animals
Regulated dog – declared menacing	205.00	N	Cost Recovery Fee	Local Government Act 2009, s97(1)(2)(a) Local Law 6 – Keeping and Control of Animals
Regulated dog – restricted or declared dangerous (must be desexed)	354.00	N	Cost Recovery Fee	Local Government Act 2009, s97(1)(2)(a) Local Law 6 – Keeping and Control of Animals
Impoundment fee – plus \$46.00 per day/night impounded	100.00	N	Cost Recovery Fee	Local Government Act 2009, s97(1)(2)(a) Local Law 5 – Impounding of Animals
Pound release fee	100.00	N	Cost Recovery Fee	Local Government Act 2009, s97(1)(2)(a) Local Law 5 – Impounding of Animals
<b>CARAVAN PARK</b>				
Powered Site – per site per night more than one person	35.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Powered Site – per site per night single person	30.00		Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Unpowered Site – per site per night single person	20.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Unpowered Site – per site per night more than one person	25.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Cabin – Single ensuite per night	100.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)

## Fees and Charges

DESCRIPTION	FEE	GST	COST RECOVERY / COMMERCIAL / SERVICE FEE	AUTHORISING LEGISLATION / LOCAL LAW / RELEVANT PROVISION
Cabin – Double ensuite per night	130.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Cabin – Family ensuite per night for 2 people	140.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Cabin – Family ensuite per night per extra person	15.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Cabin 9, 10 & 11 – Family ensuite per night for 2 people	145.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Cabin 12 (Accessible Rate) - Family ensuite per night for 2 people	145.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Cabin 12(Normal Rate) – Family ensuite per night for 2 people	155.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Cabin 9, 10 ,11 & 12 – Family ensuite per night per extra person	15.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Cabin weekly rate – pay for 6 nights get 7 <sup>th</sup> night free. Cabin 12 rate applies				
<b>CEMETERY</b>				
Fees must be paid on application, prior to works commencing				
Burial fee plot preparation plus venue hire	2429.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Purchase of coffin	At cost	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
<b>CHILDCARE SERVICES</b>				
Full day per child per day	65.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Half day per child per day	40.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Late fee per child first 15 minutes	17.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Late fee per child per minute after first 15 minutes	1.15	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Holiday maximum 20 days per calendar year – 50% reduction of the fee		Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)

DESCRIPTION	FEE	GST	COST RECOVERY / COMMERCIAL / SERVICE FEE	AUTHORISING LEGISLATION / LOCAL LAW / RELEVANT PROVISION
After School Care per child per session – Prep to Yr 6	16.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Vacation Care per child per day – Prep to Yr 6	40.00	Y	Commercial / Service Fee	Local Government Act 2009, S262(3)(c)
<b>CLEANSING AND WASTE DISPOSAL</b>				
Purchase of wheelie Bin	at cost	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Pumping and removal of septic tank waste – at cost with minimum fee of \$286.00	At cost	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
<b>COMMUNITY BUS</b>				
The use of the bus is restricted to bitumen roads outside the Shire. The hirer is to supply fuel.				
Vehicle damage and cleaning bond	871.25	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Hire per day	400.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
<b>CUSTOMER SERVICES</b>				
<b>Photocopying, Printing &amp; Scanning</b>				
A4 per copy per page up to 50 (black)	0.65	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
A4 per copy per page over 50 (black)	0.55	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
A3 per copy per page (black)	1.15	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
A4 per copy per page up to 50 (colour)	1.15	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
A4 per copy per page over 50 (colour)	0.95	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
A3 per copy per page (colour)	2.15	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
<b>Laminating</b>				

DESCRIPTION	FEE	GST	COST RECOVERY / COMMERCIAL / SERVICE FEE	AUTHORISING LEGISLATION / LOCAL LAW / RELEVANT PROVISION
A4 sheet	2.15	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
A3 sheet	4.25	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
<b>Binding</b>				
Binding per bound article, coil & cover pages	7.50	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
<b>Facsimile</b>				
Sending per page	1.15	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Sending international per page	11.60	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Receiving per page	0.65	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
<b>Bush Telegraph Advertising</b>				
¼ page per issue	13.85	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
½ page per issue	20.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Full page per issue	28.00	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
<b>Key Cutting</b>				
Key cutting per key	11.15	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
<b>DEVELOPMENT</b>				
<b>Planning</b>				
Limited Shire Planning Certificate	194.50	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
Standard Planning Certificate	322.25	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)

DESCRIPTION	FEE	GST	COST RECOVERY / COMMERCIAL / SERVICE FEE	AUTHORISING LEGISLATION / LOCAL LAW / RELEVANT PROVISION
Full Planning Certificate – plus cost of inspections	1033.20	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
Hardcopy of Town Planning Scheme – at cost of copying document		Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
<b>Material Change of Use</b>				
Development Application for material change of use – Code assessable - all zones except commercial and industrial	383.35	Y	Cost Recovery Fee	Planning Act 2016
Development Application for material change of use – Code assessable - commercial and industrial zones	1150.05	Y	Cost Recovery Fee	Planning Act 2016
Development Application for material change of use – Impact assessable – all zones except rural	3555.75	Y	Cost Recovery Fee	Planning Act 2016
Development Application for material change of use – Impact assessable – rural zone	1150.05	Y	Cost Recovery Fee	Planning Act 2016
Request for negotiated decision notice for material change of use – 40% of current fee		Y	Cost Recovery Fee	Planning Act 2016
<b>Reconfiguring a Lot</b>				
Development Application for reconfiguring a lot – lease over 10 years	516.60	Y	Cost Recovery Fee	Planning Act 2016
Development Application for reconfiguring a lot – lot subdivision – fee plus \$200 per allotment	1177.75	Y	Cost Recovery Fee	Planning Act 2016
Endorsement of Survey Plan – fee plus \$43.50 per lot	883.55	Y	Cost Recovery Fee	Planning Act 2016
Re-endorsement of Survey Plan	333.15	Y	Cost Recovery Fee	Planning Act 2016
Request for negotiated decision notice for reconfiguration of lot – 40% of current fee		Y	Cost Recovery Fee	Planning Act 2016
<b>Operational Works</b>				
Operational works application – associated with subdivision or material change of use	827.20	Y	Cost Recovery Fee	Planning Act 2016
<b>BUILDING</b>				
<b>Application for building works</b>				

DESCRIPTION	FEE	GST	COST RECOVERY / COMMERCIAL / SERVICE FEE	AUTHORISING LEGISLATION / LOCAL LAW / RELEVANT PROVISION
Application and assessment – Class 1a – Alterations and extensions	420.25	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
Application – Class 1a and 1b – Buildings multiple units, duplex, multiple story, hostel, boarding house, etc. – Assessment is POA	148.65	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
Application and assessment – Class 1a - Dwelling	540.20	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
Application and assessment – Class 2 – 9 Commercial alterations	476.65	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
Application and assessment – Class 2 – 9 Commercial shop fit out	334.15	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
Application and assessment – Class 2 – 9 New commercial building	759.55	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
Application and assessment – Class 10a – Buildings 0sqm to 60sqm	193.75	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
Application and assessment – Class 10a – Buildings 61sqm to 150sqm	368.00	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
Application and assessment – Class 10a – Buildings greater than 151sqm	437.70	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
Application and Assessment – Class 10b – New swimming pool and fencing	334.15	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
Application and Assessment – Class 10b – Retaining walls above 1m and fences above 2m	305.45	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
Building permit private certifier lodgement	172.20	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
Inspection or re-inspection – at cost		Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Boundary Dispensation	288.00	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
<b>PLUMBING AND DRAINAGE</b>				
Application for plumbing and drainage approval	85.10	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
Assessment per fixture	20.00	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)
Inspections – at cost		Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)



DESCRIPTION	FEE	GST	COST RECOVERY / COMMERCIAL / SERVICE FEE	AUTHORISING LEGISLATION / LOCAL LAW / RELEVANT PROVISION
<b>HOUSING</b>				
Emp 1 – 78 Sircom Street – 3 bedroom	187.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Emp 2 – 29 Brown Street – 2 bedroom	200.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Emp 3 – 94 Sircom Street – 2 bedroom	152.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Emp 4 – 43 McArthur Street – 2 bedroom	200.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Emp 5 – 95 Alldridge Street – 2 bedroom	152.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Emp 6 – 11 Alldridge Street – 3 bedroom (weekly rent for current tenant \$186)	216.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Emp 7 – 53 Francis Street – 2 bedroom	200.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Emp 8 – 38 Brown Street – 3 bedroom	187.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Emp 9 – 45 Mabel Street – 3 bedroom	216.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Emp 10 – 47 Mabel Street – 3 bedroom	216.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Emp 11 – 50 Samwell Street – 3 bedroom	216.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Emp 12 – 6 Temple Street – 3 bedroom	187.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Comm 1 – 47 Brown Street – 4 bedroom	242.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Comm 2 – 37 Mabel Street – 3 bedroom	216.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Comm 3 – 41 Mabel Street – 3 bedroom (weekly rent for current tenant \$186)	216.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Comm 4 – 10 Sircom Street – 3 bedroom	216.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Comm 5 – 17 Gardiner Street – 3 bedroom	187.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)

DESCRIPTION	FEE	GST	COST RECOVERY / COMMERCIAL / SERVICE FEE	AUTHORISING LEGISLATION / LOCAL LAW / RELEVANT PROVISION
Caravan Park Caretakers Residence – 52-60 Brown Street – 2 bedroom	152.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Pen 1 – 75-83 Sircom Street – 1 bedroom	132.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Pen 2 – 75-83 Sircom Street – 1 bedroom	132.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Pen 3 – 75-83 Sircom Street – 1 bedroom	132.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Pen 4 – 75-83 Sircom Street – 1 bedroom	132.00	N	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Mowing of Council Owned House Dwelling Yard (If required as per housing policy by Council is to be charged at cost to the tenant)	At Cost	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
<b>MINING COMPENSATION AGREEMENT</b>				
Agreement processing fee	1283.30	Y	Cost Recovery Fee	Local Government Act 2009, s97(1)(2)(a)
<b>PRIVATE WORKS</b>				
Any works where no set fee has been determined is to be charged as private works.				
Quote / Estimate	POA	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Mechanical & Engineering per hour with minimum fee of \$98.40	98.40	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
<b>REGULATORY SERVICES</b>				
<b>Food Business / Licences</b>				
Application for annual food business licence	369.00	Y	Cost Recovery Fee	Food Act 2006, s31, 52, 85
Food business re-inspection	At cost	Y	Cost Recovery Fee	Food Act 2006, s31, 52, 85
<b>Commercial Use of Roads</b>				
Application for permit	209.10	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a) Local Law 2 – Commercial Use of Roads

DESCRIPTION	FEE	GST	COST RECOVERY / COMMERCIAL / SERVICE FEE	AUTHORISING LEGISLATION / LOCAL LAW / RELEVANT PROVISION
<b>Stock on Reserves</b>				
Application for permit	209.10	N	Cost Recovery Fee	Local Government Act 2009, s97(2)(a) Local Law 9 – Stock on Reserves
Agistment fee per head of stock per week	1.45	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a) Local Law 9 – Stock on Reserves
<b>Caravan Parks and Camping</b>				
Application for permit – less than 1 month	Nil	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a) Local Law 11 – Caravan Parks and Camping
Application for permit – greater than 1 month	209.10	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a) Local Law 11 – Caravan Parks and Camping
<b>RIGHT TO INFORMATION &amp; INFORMATION PRIVACY</b>				
Right to Information access application	as per regulation	Y	Cost Recovery Fee	Local Government Act 2009, s97(1)(2)(a)(c)
Right to Information access application processing charge per 15 minutes	as per regulation	Y	Cost Recovery Fee	Local Government Act 2009, s97(1)(2)(a)(c)
Right to Information access application photocopying charge per black and white A4 page	as per regulation	Y	Cost Recovery Fee	Local Government Act 2009, s97(1)(2)(a)(c)
Information Privacy Access	As per regulation	Y	Cost Recovery Fee	Local Government Act 2009, s97(1)(2)(a)(c)
<b>SEARCHES</b>				
Rates search	170.15	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)(e)
Rates search with water meter reading	249.10	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a)(e)
Building approval search	170.15	Y	Cost Recovery Fee	Local Government Act 2009, s262(3)(c)
<b>VENUE HIRE</b>				
Hire fees will be waived for Croydon Shire not-for-profit community organisations.				

DESCRIPTION	FEE	GST	COST RECOVERY / COMMERCIAL / SERVICE FEE	AUTHORISING LEGISLATION / LOCAL LAW / RELEVANT PROVISION
All facilities include the use of tables, chairs, BBQ's and electrical catering equipment. BBQ's and electrical catering equipment will not be hired outside of Council facilities.				
<b>Rodeo Grounds &amp; Yards</b>				
Hire – includes tables, chairs, BBQ's and electrical catering equipment	283.95	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Spelling of stock at rodeo yards – per head of stock per night	1.45	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
<b>Recreation Grounds</b>				
Hire – includes tables, chairs, BBQ's and electrical catering equipment	283.95	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
<b>Lake Belmore</b>				
Hire – includes tables, chairs, BBQ's and electrical catering equipment	210.15	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
<b>Doris Casey Memorial Hall</b>				
Hire – includes tables, chairs, visual equipment	283.95	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Office Room only	61.50	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
<b>Table and Chair Hire – within Croydon Shire only</b>				
Table per day/night	5.55	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
Chair per day/night	1.20	Y	Commercial / Service Fee	Local Government Act 2009, s262(3)(c)
<b>WATER CONNECTION</b>				
Connection – includes installation of water meter	1309.95	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a) Water Supply (Safety and Reliability) Act 2011, s164, 167, 167
Disconnection	283.95	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a) Water Supply (Safety and Reliability) Act 2011, s164, 167, 167

DESCRIPTION	FEE	GST	COST RECOVERY / COMMERCIAL / SERVICE FEE	AUTHORISING LEGISLATION / LOCAL LAW / RELEVANT PROVISION
Replacement of damaged meter	363.90	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a) Water Supply (Safety and Reliability) Act 2011, s164, 167, 167
Special water meter reading	119.95	Y	Cost Recovery Fee	Local Government Act 2009, s97(2)(a) Water Supply (Safety and Reliability) Act 2011, s164, 167, 167